

**MINUTES
EAGAR TOWN COUNCIL
WORK SESSION
June 5, 2007
6:00 P.M.**

Mayor Sandra Burk called the work session to order and welcomed those present. Mayor Burk said to let the record show that Councilor Vicente Ordonez is absent and all other council members are present.

COUNCIL PRESENT: Sandra Burk, Mayor
Gloria Eagar, Vice-Mayor
Kim Holaway
James Nelson, Jr.
Sue Chacon
Byron Smith

COUNCIL ABSENT: Vicente Ordonez

STAFF PRESENT: Bill Greenwood, Town Manager
Rick Pinckard, Finance Administrator
Mike Hogan, Chief of Police
Elwin Browning, Public Works Administrator
Eva Wilson, Town Clerk

ITEM #1: PRESENTATION OF DEPARTMENTAL BUDGET REQUESTS FOR FISCAL YEAR 2007/2008

Finance Administrator Rick Pinckard announced that tonight the Public Works Department would present their budget. Next week Fire Chief Howard Carlson will present the Fire Department Budget, and Mr. Pinckard will discuss all the line items of the upcoming budget.

A. PUBLIC WORKS & ROADS

Public Works Administrator Elwin Browning is requesting a permanent full-time position for the position of Project Management and Materials Management Data Entry. At this time the position is part-time temporary and the department is losing the employee due to resignation.

Now that the GPS System is up and running and public works is networked with the Town's operating software, Lead Man Wes Whiting will be spending a considerable amount of time in the office entering the necessary data. Therefore, Public Works is requesting a replacement in the field. A new computer and printer are also being requested to fulfill the GPS System requirements at a cost of \$1500.

If the Parks Department receives approval to purchase an ATV four-wheeler, the Public Works department is seeking approval to purchase a blade and attachments. These attachments could be used for example, to clear the parking lots and sidewalks of snow. Mr. Browning is asking \$1200 for the blade and attachments.

Mr. Browning is requesting a trailer mounted, remote control sewer camera to pinpoint exact problem spots within the sewer lines saving many man-hours. The camera will be able to reach 700' feet. This is at a cost of \$40,000.

Other shop equipment needed includes:

- Steam Cleaner \$4000
- Evap Tester \$3000
- All Data Update \$1500
- All Data Truck Disc. \$ 850
- Plasma Cutter \$4000
- Electric Grease Gun \$ 350
- Drill Press \$1000
- Magnetic Drill \$ 500
- 4-Rollup doors for the
- Alpine Building \$16,800
- Concrete for the floor in
- the Alpine Building \$12,250
- Containment for Oil at the
- Alpine Building \$2500

ITEM #2: DISCUSSION AND CONSIDERATION OF DONATION REQUESTS MADE TO THE TOWN COUNCIL FOR FISCAL YEAR 2007/2008

After much discussion it was determined that the Town will have a tight budget for the upcoming fiscal year; the majority of the groups requesting donations do not help with community projects when requested; that all donations requested are of various amounts; it is unfair that some groups received more money than other groups and that some groups are approved and some groups are denied.

Councilor Sue Chacon moved to forego the giving of donations due to financial issues and the process is not working. Councilor Kim Holaway seconded.

Discussion: Councilor Kim Holaway was disappointed that more groups were not willing to help with community projects. Vice-Mayor Gloria Eagar commented that the processing of the donation requests alone is revenue and time consuming. Councilor James Nelson commented that the donation process could be reevaluated next fiscal year. Finance Administrator Rick Pinckard inquired about the \$21,000 to the Chamber of Commerce, \$25,000 to the Economic Development Apache County, and \$12,000 to Senior Center the Town contributes to. Councilor Sue Chacon clarified that these organizations are contributions and not donations and that each of these entities serve the community as a whole and are not special interest groups.

All were in favor of the motion, motion carried. 6-0

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ITEM #3: ADJOURNMENT

Vice-Mayor Gloria Eagar moved to adjourn the work session at 6:38 p.m. Councilor Kim Holaway seconded; all were in favor, meeting adjourned.

Attest: _____

Mayor: _____

Vice-mayor: _____

Council: _____

CERTIFICATION OF COUNCIL MINUTES

I hereby certify that the foregoing minutes are true and correct copy of the minutes of the work session of the Town of Eagar, Arizona held on June 5, 2007. I further certify that the meeting was duly called and held and that a quorum was present.

Eva M. Wilson, Town Clerk